



Business Meeting of the HIV Planning Council Monday, November 23, 2020

Business Meeting to be held 11/23/2020 with Social Distancing Modifications

Public comment will be allowed via telephone; no in-person input will be allowed. **All speakers must register in advance** (11/22/2020 by Noon). All public comment will occur at the beginning of the meeting.

To speak remotely at the November 23, 2020 HIV Planning Council Meeting, residents must:

- Call or email the board liaison at **(512) 972-5806 and Jaseudia.Killion@austintexas.gov** no later than noon, (the day before the meeting). The information required is the speaker name, item number(s) they wish to speak on, whether they are for/against/neutral, and a telephone number or email address.
- Once a request to speak has been called in or emailed to the board liaison, residents will receive either an email or phone call providing the telephone number to call on the day of the scheduled meeting.
- Speakers must call in at least 15 minutes prior to meeting start in order to speak, late callers will not be accepted and will not be able to speak.
- Speakers will be placed in a queue until their time to speak.
- Handouts or other information may be emailed to **Jaseudia.Killion@austintexas.gov** by Noon the day before the scheduled meeting. This information will be provided to Board and Commission members in advance of the meeting.
- If this meeting is broadcast live, residents may watch the meeting here: **<http://www.austintexas.gov/page/watch-atxn-live>**



**HIV PLANNING COUNCIL
BUSINESS COMMITTEE MINUTES
Monday, November 26, 2020, 6:00 P.M.
City Hall/Remote
Austin, Texas**

HIV PLANNING COUNCIL MEMBERS:

Chair L.J. Smith, Vice-Chair Barry Waller, Secretary Glenn Crawford, Akeshia Johnson-Smothers, Bart Whittington, Brian Johnson, Brooks Wood, Dennis Ringler, Julio Gómez, Karson Jensen, Lee Miranda, Mattyna Stephens, Michael Everett, Tara Scarbrough, Tarik Daniels, Taylor Stockett, A. Daniel Ramos

MINUTES

CALL TO ORDER

Meeting called to order at 6:06PM by Chair L.J. Smith

Council Members in Attendance: *LJ Smith, Barry Waller, Glenn Crawford, A. Daniel Ramos, Bart Whittington, Akeshia Johnson-Smothers, Julio Gomez, Lee Miranda, Mattyna Stephens, Tara Scarbrough, Taylor Stockett*

Council Members Absent: *Brian Johnson, Brooks Wood, Dennis Ringler, Karson Jensen, Michael Everett, Tarik Daniels*

Staff in Attendance: *Hailey de Anda Interim Unit Manager, Jaseudia Killion Planner II, Dylan Keese AmeriCorps VISTA, Mallory Scott Senior Admin*

Administrative Agent: *Brenda Bounous*

Community Members:

Presenters:

Guests:

Citizen Communication: *None*

- 1. CERTIFICATION OF QUORUM**
- 2. CITIZEN COMMUNICATION**

Speakers who have registered one day prior to the meeting will have a three-minute allotment to address concerns regarding items on the agenda

- 3. APPROVAL OF MINUTES** 
 - a. Minutes were approved as is, unanimously



4. AUSTIN AREA SYSTEM OF CARE ANALYSIS AND RECOMMENDATIONS

- a. Information regarding this analysis survey will be provided by Emily Gantz McKay and Hila Berl of EGM Consulting in January 2021
 - i. Process will go from November through February Emily and Hila will be in contact with council members to ask question and get information. Client survey - was asking for peer navigation. We are doing research and looking into this. Identified for the Latino and African American population
 - ii. Results will be presented in a report to convey what are major strengths, what is most readily available, what are the issues present in different communities

5. FISCAL YEAR 20 REALLOCATION

- a. There were no reallocations that AA needed at this point
- b. LJ would like to know how are things looking with Covid and funds? Will funds have to be moved around? Per Brenda, she will look into it and share information once she has it.
- c. Anthony Kitzmiller is reviewing all expenditures for future reallocations will be given to you upon his return. Should be sometime in December 2020.

6. 2021 COMMITTEE MEETING TIMES AND LOCATIONS

Motioned and Seconded : Approved

Barry – I

Bart – I

Daniel – I

Glenn – I

Julio – I

Lee – I

LJ – I

Mattyna – I

Taylor – I

Tara - I

Akeshia – I

7. APPROVAL OF 2021 COMMITTEE WORKPLAN CALENDAR



Motioned and Seconded: Approved

Barry – I

Bart _ I

Glenn – I

Akeshia – I

Julio – I

Lee – I

LJ – I

Mattnya – I

Tara – I

Taylor - I

Jaseudia – this is a living document, it sets Agendas. You will vote on it at the end of the year. A few adjustments made to the work plan calendar.

LJ- remember we can add to or take away as things are discussed in subcommittee. This is a vote on usability use for everyone.

8. PRIORITY SETTING AND RESOURCE ALLOCATIONS (PSRA) FEEDBACK

- a. Members will provide feedback regarding the FY21-2022 PSRA process

Jaseudia: What did you think of it? What improvements would you like to see? Changes?

Informal discussion.

9. COMMITTEE UPDATES

- a. Governance/Membership Committee

- i. STAR Awards

Feedback: Have it in the springtime, how to promote it, changing the nomination process, involving the community more, recommendations for why someone is nominated, a monthly break to stay on track, have bios on former recipients are available to review.



b. Executive Committee

i. End of the Year/Holiday Party

We have been looking at the END of the Year meeting and what that will look like.

Exc. has agreed to move the end of the year to January for a kickoff meeting in January

They are going to some training for the planning council at the kickoff meeting
Directives - final step before allocations - be familiar with that.

c. Care Strategies – We did not meet – Election day

d. Strategic Planning/Needs Assessment

We did not meet, and we will not meet until the new year. Working on some of the directives and getting them pushed out.

e. Finance/Allocations Committee

We did not meet.

10. STAFF REPORT

a. Office of Support Staff Report

Jaseudia - I have the staff report - please let us know if you want to add anything to it or digest, we will add it.

World AIDS day is December 1st, no picture due to Covid, we do have a proclamation from the Mayor.

Dec 11, 2021 - Delta Sigma Theta Sorority Incorporated panel. LJ, Akeshia, and one more planning council member will be involved in this panel.

Waiting on information to see if council members can join PO calls. I will update you as I get information.

Welcome new employee: Mallory Scott

Jaseudia has been with us a year now and she has made amazing progress by her and the Planning Council.



b. Administrative Agent (AA)

Brenda – request status expenditures from Anthony once he returns because of Covid. Monitoring of subrecipients are contracted, they are working on report and will get back to us. Thanks to all the council member for filling out the survey. Report should be finished by the end of February 2021.

ADJOURNMENT

7:14 pm Adjourn by Chair LJ.

⚠ Indicative of action items

The City of Austin is committed to compliance with the American with Disabilities Act. Reasonable modifications and equal access to communications will be provided upon request. Meeting locations are planned with wheelchair access. If requiring Sign Language Interpreters or alternative formats, please give notice at least 2 days (48 hours) before the meeting date. TTY users route through Relay Texas at 711.

For More Information on the HIV Planning Council, Allocations Committee, please contact Jaseudia Killion at (512) 972-5806.